

**GLHRC Meeting**  
**April 16<sup>th</sup>, 2013 - Draft Minutes**

**Committee:**

**Present:** Stan Rockwell, Committee Member  
Joseph Motley, Committee Member  
Michael Stage, Committee Member  
Timothy Jones, Human Rights Advocate

**Participants:**

Francis Bruce, Alpha Community Service  
Joan Senior-Williamson, Alpha Counsellors Services  
Brenda Lomax, Community Direct Services  
Walt Stone, Corner Stone Intervention Services  
Vincent Hamilton, Divine Living Inc  
Barbara Wilber, Eggleston Services  
Matthew Melvin, Hope Unity and Freedom  
Julia Tolly & Jennifer McCracken, Individual First  
Gail Hardy Boyd, Just People  
Sidney Vanlow, Kreative Counseling Services  
Vincent Hamilton, Leclair Family Services  
Elondra Napper, Training Ground Ed & Family Services  
Patina Sharpe, Training Ground Ed & Family Services  
Harolyn Thompson, Trinity Family Services  
Dwayne Eley, True Life Destinations  
Lisa Phipps, True Life Destinations  
Tiffany Dobbins, True Life Destinations  
Kristina Derderian, Youth Excel & Advancement

Mr. Rockwell, committee member called the meeting to order around 9.20 am. Corrections were made by Training Ground Ed & Family Services to accept their policies and procedures. Hope Unity Freedom Center made a corrections on the number of abused allegation cases which was 1 (one) instead of 2.

Mr. Rockwell mentioned that his term with GLHRC will be up on June 30<sup>th</sup>, 2013 and he will be moving forward. He also requested a moment of silence to honor the individuals affected in the Boston marathon tragedy.

**Advocate Remarks:**

The new CHRIS system is will eliminate paperwork (faxing etc.), when processing reportable incidents to OHR. Currently the system is in Phase II. Phase I has already started for larger facilities. Phase II is geared for ICFMRs. There will be an instructional training at Eastern State Hospital on April 23<sup>rd</sup> at 1:00pm for Phase II.

All informal and formal complaints need to be submitted to the OHR. Facilities need to be maintaining a compliant log.

Whenever the capacity of an individual to consent for treatment is in doubt, the provider should obtain an evaluation from a professional (professional not directly associated with the individual). This evaluation needs to be reviewed every 6 months, unless it has been indicated in the past evaluation the individual is not expected to regain capacity. The Provider should be documenting annually the individual's capacity to make decisions. If the person has a legal guardian issued by the court, the Director of the program needs to place a statement in the medical record (chart) that they will utilize the legal guardian placed by the court. The court order supersedes Human Rights. This information can be located in the state regulations under 12VAC35-115-145 (Determination of Capacity to give Consent or Authorization).

Providers that adapt any type of level system should bring it up to Human Right for approval before implementing it.

**Old Business:**

None

**New Business:**

- A. Training Ground Education & Family Services are waiting on licensing specialist and would like to change their behavioral intervention program from CPI to TOVA.
- B. Community Direct Services add a new sponsored home at 2845 Chesapeake Blvd Norfolk Virginia. The use of the of bed rails was not approved.

**Public Comments:**

None

**Provider Report: Agenda**

**Alpha Community Services:** Presented its first quarterly report with only one physical peer to peer abuse. An investigation was conducted and the case is closed. No new changes, amended policies or licensure visits. No changes in behavioral plan. ACS will continue to have annual human rights training with staff to minimize complaints and violations and continue to monitor and report all types of violations within 24 hours. ACS will continue to support and recruit board members and continue to have a member on board. ACS had to stay for close session.

**Alpha Counsellors Services:** Alpha Counsellors presented their first quarterly report with no abuse allegation cases. Alpha Counsellors continues to address appropriateness of services provided and to discuss any issues or concern with family/individual may have. They continue to review their policies and procedure and behavioral plans with employees and keep maintaining ACTS annual training. Alpha Counsellors had a licensure visit for their out patient substance abuse program and were granted 6 months provisional license. They continue to play a part in the recruitment of new committee members

**Community Direct Services:** Presented their first quarter report. They had one abuse allegation which was closed. They now serve 55 individuals and requested affiliation for the following locations: 943 D Armfield Circle, Norfolk VA. which has a change of address to 2845 Chesapeake Blvd, Norfolk VA, 5173 Maracas Arch, Virginia Beach, 23462, 602 Matthews Court, Suffolk, VA 23434, 1356 West Queen Street Hampton VA 23669. They now use bed rails for some individuals and will be presenting a policy for that. They also continue to review human rights policies at ISP meetings and staff training. Conduct supervisory visits both announced and un announced. Licensure visited on February 15<sup>th</sup>, 2013 for the sponsored residential locations. They continue to assist and support LHRC to help recruit new members. They have spoken to one individual this quarter. Community Direct had to stay for close session.

**Corner Stone Intervention Services:** Corner Stone presented their first quarter reports. No violations this quarter, no visits, no policy updates, no changes in behavioral plans. Their expansion outpatient service program was approved by the committee members. They continue to annually train staff members which was done in March of 2013. Conduct on going training, during annual reviews and are constantly active in assisting with recruiting new members.

**Eggleston Services:** Serving residential and day support, supportive employment. They presented their first quarter. No changes in services this quarter, no program updates. Now serving 327 individuals. No abuse allegation cases. Had 7 peer to peer incidents, 1 Human Right violation. 3 complaints cases were closed in the informal process. 3 complain categories were of dignity and 2 were of restriction of freedom of everyday life. Egglestons continues to report all incidents through their Ethics Point Health and Safety Portal access through their internet. Staff goes through a corporal orientation process. Egglestons had a licensure visit in February 2013. They continue to participate in the recruitment process when vacancies occur. Eggleston had to stay for close session.

**Hope Unity & Freedom:** Reported serving 150 individuals this first quarter. They reported 1 abuse allegation all peer to peer. The allegation was closed. Hope Unity and Freedom continues to conduct HR test and HWC to all staff annually. No licensure visits, no changes in policy or procedure or behavioral plans. Hope Unity & Freedom continue to train all staff members to report incidents and accidents at all time. They continue to support LHRC and its recruiting efforts. Hope Unity & Freedom had to stay for close session.

**Individual First:** Presented its first quarterly report with no abuse allegation cases Provides residential services for ID adults. They currently serve 14 individuals. No neglect or complaints reported. No licensure visits but has a new licensing specialist. No new or amended policies, procedure or programs and no changes in behavioral plans. Individual First continues to review HR regulations to their employees annually and will continue their testing policies to ensure staff has the understanding regarding capturing and reporting allegations of abuse. IFI is still actively participating in all recruiting activities to help find new board members.

**Just People Inc:** Presented its first quarterly report of 50 individuals with no abuse allegation cases. However, they had 3 peer to peer incidents and 1 alleged physical incident. All 4 incidents were resolved in the informal process. Just people continue to offer Human Rights

training within orientation and annually to all its employees. No licensure visit, no additions, closures or citations. They will update policies and procedures to reflect current policies and have referred an individual for a possible member with our LHRC. Just People had to stay for close session.

**Kreative Counseling Group:** Provider of Intensive Home services. Now serving 15 individuals this quarter.. Had no program updates, no changes, no abuses or allegations. Annual report presented no neglects, abuses or allegations. They continue to train all employees upon hire on recognizing and reporting abuse and neglect and human rights complaints, along with conducting quarterly training to all employees. Infield supervision is conducted to ensure that all staff are providing services according to their P&P, and HR guidelines. Kreative Counseling will continue to work with other agencies in the community to help recruit LHRC members under section 12VAC 35-115-250.

**Closed Session:**

GLHRC motioned and approved to go into close session per section 2.2-3711.A of the Virginia Code to discuss issues/ matters exempt from public disclosure namely to review individual restraints, incident reports, and abuses and/ or complaint investigation of the following: Alpha Community Services, Community Direct Services, Hope Unity & Freedom, Just People Inc and Eggleston Services.

A motion was made and approved to come out of close session. Upon reconvening into open session, each member certified that only business exempt from public disclosure related to the above noted programs were discussed.

Next meeting was set for July 16<sup>th</sup>, 2013 @ 9.00am

Respectfully Submitted,

Francis C. Bruce  
April 2<sup>nd</sup>, 2013